**Policies, Guidelines, & Instructions for Double Majors /Double Degrees**

*Please carefully read all the guidelines, policies, and follow the instructions below.*

**Instructions**

* Click on Double Major/Double Degree Form ([www.eng.umd.edu/advising/forms](http://www.eng.umd.edu/advising/forms))
	+ Select the Double Major/Double Degree Form according to your primary major.
	+ Carefully write out all of the required courses for the 2nd major you wish to pursue.
	+ Identify all **completed** courses with the earned grade (ex. A-, B, C+, etc...)
	+ Requirements met by AP test should be listed as "AP" in the grade area. Courses transferred in from a 2-year college should be listed as "T2" and "T4" if a course is from a 4-year institution.

**Guidelines**

* A student must be enrolled in the major program from which he/she plans to graduate when registering for the final 15 credit hours of a 120 credit baccalaureate program or 124 if Aerospace.
* Students must file this Double Major/Double Degree form no later than one full academic year before their expected date of graduation.
* If two colleges are involved with the Double Major/Double Degree process, the student’s primary college will be responsible for the maintenance of records, exceptions to policy, completion of GenEd requirements, and removal of second degree if necessary.
* Final approval of a double major/double degree program must be obtained from each of the appropriate departments and college(s).

**Options for Multiple Majors**

Students pursuing two majors should consider early on whether they wish to complete a Double Major or Double Degree, but no later than one full academic year before the expected date of graduation.

**Double Major (Single Degree with Two Majors)**

Students pursuing a single degree with two majors will be awarded one diploma, though both majors are noted on the student’s record and transcript.

* You must meet the requirements for each major as set by the departments offering the majors.
* You must complete a double major in the same semester.
* Overlap with the electives may be permitted where appropriate. Consult your departmental academic advisors for more information.
* You must complete at least 120 credit hours to earn a single degree with two majors or 124 if Aerospace.
* ***The approved Engineering Double Major/Double Degree form is required to graduate with two degrees.***

**Double Degree (Two Degrees)**

Pursuit of two degrees leads to the award of two diplomas. The degrees will be designated separately on the student’s record and transcript.

* You must meet the requirements for each major as set by the departments offering the majors.
* Each major must contain at least 18 unique semester hours not contained in the other.
* Overlap with the electives may be permitted where appropriate. Consult your departmental academic advisors for more information.
* You must earn a minimum of 30 semester hours beyond the total required for one degree (i.e. you must earn at least 150 hours or 154 if Aerospace).
* ***The approved Engineering Double Major/Double Degree form is required to graduate with two degrees.***

**Signatures needed:**

Print the Double Major/Double Degree form and obtain the appropriate signatures in the following order:

* Primary Department (1st Major Advisor or person in department with signing authority)
* Secondary Department (2nd Major Advisor or person in department with signing authority)
* Secondary College (Person in college of 2nd major with college signing authority)
* Primary College (if engineering: Undergraduate Advising & Academic Support Office, 1131 Martin Hall)

I acknowledge and understand the policies, guidelines and instructions written above:

Student Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Student Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_