



A. JAMES CLARK SCHOOL OF ENGINEERING

Undergraduate Advising & Academic Support / 1131S Glenn Martin Hall / 301-405-9973

A copy of this form will be email to engrhelp@umd.edu once student submits form. Be sure to download the newest version of PDF reader https://get.adobe.com/reader/ to complete this form.

Double Major/Double Degree Form

Full Name: \_\_\_\_\_ UID: \_\_\_\_\_

Email Address: \_\_\_\_\_ Estimated Graduation Date: \_\_\_\_\_

Check the box below to Indicate whether you want to pursue a double major or double degree

Double Major (1 diploma; 120 credits minimum)

Double Degree (2 diplomas; 150 credits minimum; 18 unique credits for each degree)

Indicate the majors as you would like them to appear on your transcript

Primary Major: \_\_\_\_\_

Secondary Major: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date (MM/DD/YYYY): \_\_\_\_\_

(Your signature indicates you have discussed the addition of a secondary major/degree with your primary and secondary advisors as well as read and understand the guidelines and instructions on located on the back of this document)

Approvals

1) Secondary Advisor Approval: \_\_\_\_\_ Secondary Advisor Signature Date

2) Secondary College Approval: \_\_\_\_\_ Secondary College Signature Date

3) Primary Advisor Approval: \_\_\_\_\_ Primary Advisor Signature Date

4) Primary College Approval: \_\_\_\_\_ Primary College Signature Date

## Guidelines

- A student must be enrolled in the major program from which he/she plans to graduate when registering for the final 15 credit hours of a 120 credit baccalaureate program or 124 if Aerospace.
- Students must file this Double Major/Double Degree form no later than one full academic year before their expected date of graduation.
- If two colleges are involved with the Double Major/Double Degree process, the student's primary college will be responsible for the maintenance of records, exceptions to policy, completion of GenEd requirements, and removal of second degree if necessary.
- Final approval of a double major/double degree program must be obtained from each of the appropriate departments and college(s).

## Options for Multiple Majors

Students pursuing two majors should consider early on whether they wish to complete a Double Major or Double Degree, but no later than one full academic year before the expected date of graduation.

### Double Major (Single Degree with Two Majors)

Students pursuing a single degree with two majors will be awarded one diploma, though both majors are noted on the student's record and transcript.

- You must meet the requirements for each major as set by the departments offering the majors.
- You must complete a double major in the same semester.
- Overlap with the electives may be permitted where appropriate. Consult your departmental academic advisors for more information.
- You must complete at least 120 credit hours to earn a single degree with two majors or 124 if Aerospace.
- ***The approved Engineering Double Major/Double Degree form is required to graduate with two degrees.***

### Double Degree (Two Degrees)

Pursuit of two degrees leads to the award of two diplomas. The degrees will be designated separately on the student's record and transcript.

- You must meet the requirements for each major as set by the departments offering the majors.
- Each major must contain at least 18 unique semester hours not contained in the other.
- Overlap with the electives may be permitted where appropriate. Consult your departmental academic advisors for more information.
- You must earn a minimum of 30 semester hours beyond the total required for one degree (i.e. you must earn at least 150 hours or 154 if Aerospace).
- ***The approved Engineering Double Major/Double Degree form is required to graduate with two degrees.***

## Signatures needed:

The Double Major/Double Degree form and obtain the appropriate signatures in the following order:

- Secondary Major Academic Advisor or person with department with signing authority
- Secondary College (Person in college of secondary major with college signing authority)
- Primary Major Academic Advisor or person in department with signing authority
- Primary College (if engineering: Undergraduate Advising & Academic Support Office, 1131 Martin Hall)