PROFESSIONAL ATTIRE

BUSINESS PROFESSIONAL: WOMEN

Suit
- Favor classic over trendy styles
- Jacket sleeve length should fall ½ inch below wrist
- Neutral colors: black, grey, navy, brown

Top
- Blouse or shell
- Preferred solid colors or conservative patterns
- Conservative cut

Pants
- Pants are practical for site or plant visits
- No leggings, capris and cropped pants—to formal

Jewelry
- Simple watches and jewelry
- One pair of simple earrings—avoid big, dangly earrings. Other piercings may not be viewed favorably.
- Maximum of one ring per hand

Skirt or Dress
- Choose conservative hems, collars, sleeves, fabrics and colors for dresses
- Skirt should be about knee length and not too tight
- Avoid high slits

Shoes
- Closed toe pumps with a low or mid-sized heel in a neutral color
- Avoid open toed shoes or sandals, stilettos or platforms, and bright colors
- Wear neutral hosiery or trouser socks
**Business Casual: Women**

**Top**
- Blouse
- Sweaters including knit sweater sets and cardigans

**Jacket**
- You may wear a blazer or suit jacket
- Trendier or casual suits are also appropriate

**Skirt or Dress**
- Skirts should be at a length where you can sit comfortably in public and not too tight
- Stick to conservative collars, hemlines, opaque (not sheer) fabrics

**Pants**
- Dress pants or khakis are acceptable
- No leggings

**Shoes**
- Avoid open toed shoes or sandals
- Heels or flats are acceptable
- Wear neutral hosiery if appropriate
**Shoes**
- Polished, leather dress shoes
- Wear dark socks that coordinate with shoes and are calf length

**Suit**
- Solid or subtle pinstripes
- Jacket should be buttoned while standing and unbuttoned while seated
- Favor classic and tailored over trendy styles
- Neutral Colors: black, grey, navy, brown

**Shirt**
- White or muted button down dress shirt with collar
- Long sleeves
- The sleeve of shirt should extend ½ inch beyond the suit jacket sleeve

**Tie**
- Favor conservative colors and patterns
- Length: tie should reach belt

**Pants**
- Jacket and pants same fabric and color
- Pant leg should touch the front of the shoe and fall above the heel in the back
- Belt should coordinate with shoes

**Miscellaneous**
- Avoid wearing any jewelry other than a watch, wedding band, or cufflinks
- Facial hair should be well groomed

**Business Professional: Men**
**Business Casual: Men**

**Jacket**
- Sports coat or blazer may be worn
- Well-fitting sweater or pullover is also acceptable

**Tie**
- Tie may be worn with long sleeve collared shirt
- Conservative colors and patterns are most appropriate

**Shoes**
- Oxfords or loafers
- Wear dark socks that coordinate with shoes and are calf length
- No athletic shoes/socks, or sandals

**Shirt**
- Button down shirt with collar
- Polo shirt (more casual, appropriate for outdoor or hot temperatures)
- Avoid logos

**Pants**
- Khakis
- Solid color slacks
- No jeans, sweatpants, or joggers
- Belt should coordinate with shoes
ADDITIONAL BUSINESS CASUAL AND BUSINESS PROFESSIONAL OUTFITS