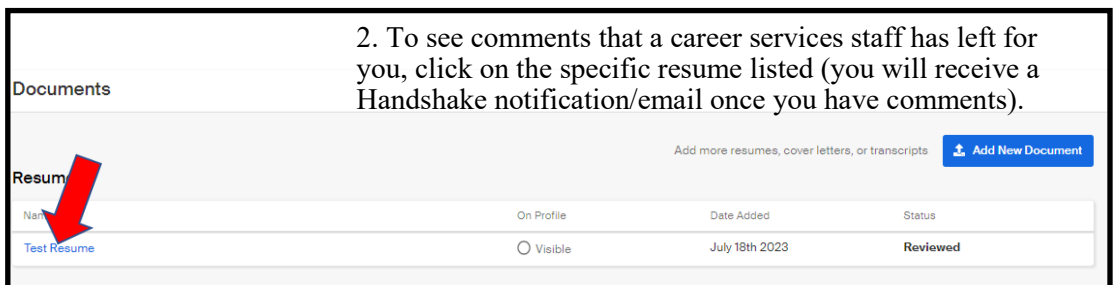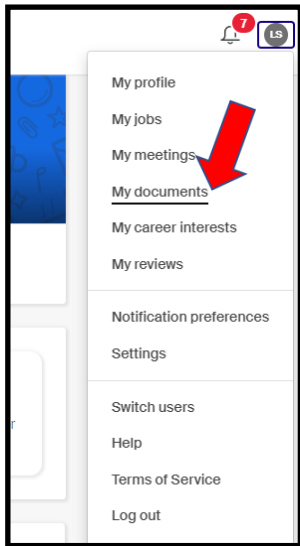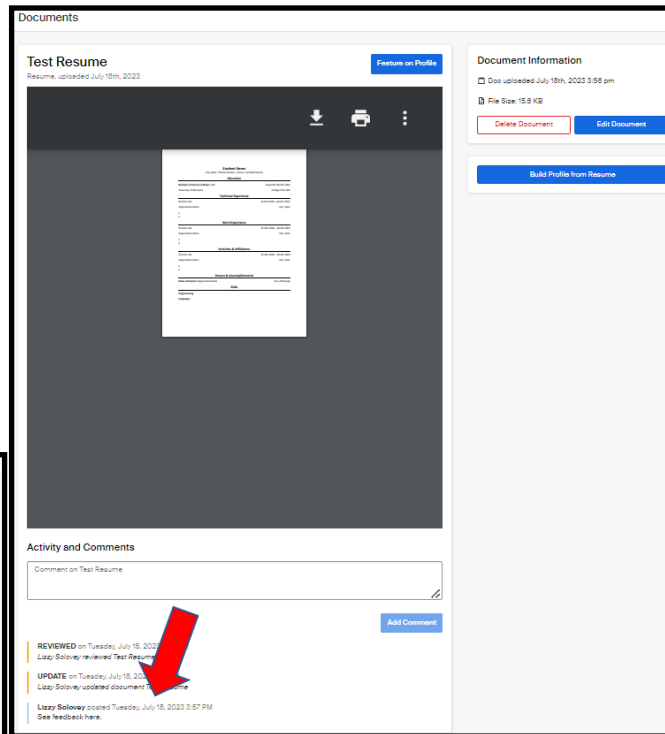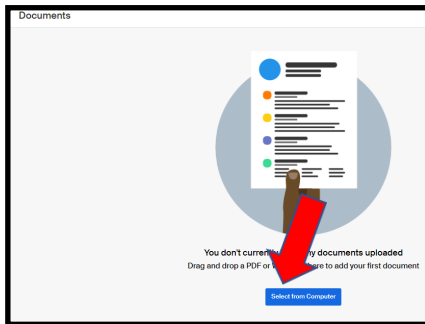# RESUME REVIEWS ON HANDSHAKE

Sign up for your Handshake account by visiting umd.joinhandshake.com. Log in using your umd.edu email.
Upload your resume to your profile. Before, uploading, use our resume writing tips: go.umd.edu/ECSResumeHandout.

Please note: Engineering Career Services will review the first resume you upload to Handshake and make suggested changes through the system. You will only be able to submit one resume for review through Handshake, unless otherwise stated in the comments you receive. However, you are always welcome to visit 1131 Martin Hall M-F 8:30am-4:30pm for drop-in resume reviews or schedule a resume review appointment through Handshake.

2. To see comments that a career services staff has left for you, click on the specific resume listed (you will receive a Handshake notification/email once you have comments).

1. When you log into Handshake, you will see your initials in the top right corner. Click there and select "My documents". Upload a new resume for review by clicking "Select from Computer".

3. Your full document will be displayed on top. To see comments, scroll down to the comments section. Feedback will appear at the bottom.

Notes:

-Do not add comments to your resume. If you have questions, email careerengr@umd.edu.

-If you were asked to re-submit your resume, do not use the "edit document" button. Instead, use the "Add New Document" button on the previous screen. Otherwise, the staff will not see your updated document.